



ANNUAL REPORT 2021

Community Members Interested (COMMITTED)

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Kamaladi Sadak, Kathmandu

About COMMITTED

Community Members Interested-COMMITTED is a tax-exempt non-profit Non-Governmental Organization (NGO) in Nepal founded in 2006. COMMITTED is also registered in the United States under section 501 (c) (3) of the US IRS code with the intent to raise funds to support COMMITTED's work in Nepal. These organizations are separate entities but work in unison for the purpose of supporting Nepali communities. COMMITTED relies on a holistic approach to development that is centered on local governance.

Core Program Areas

Local Governance and Service Delivery (LGSD)



Local Governance and Service Delivery (LGSD) program aims to help local governments in their services through tested planning, development process, and resource generation methods. The three areas covered are service delivery, education, and economic development.

School Improvement Program (SIP)



Improvements in the infrastructure, facilities, curriculum and extra-curricular activities are the primary focus of COMMITTED's School Improvement Program. In addition to other school related improvements, the program also attempts to align with Nepal Government's Department of Education's School Improvement Plan requirement.

Social Business for Education (SBE)



Social Business for Education (SBE) program assists in generating income for both schools and members of local communities. Profits from the SBE projects are used to make schools self-sustainable as well as support their local communities.

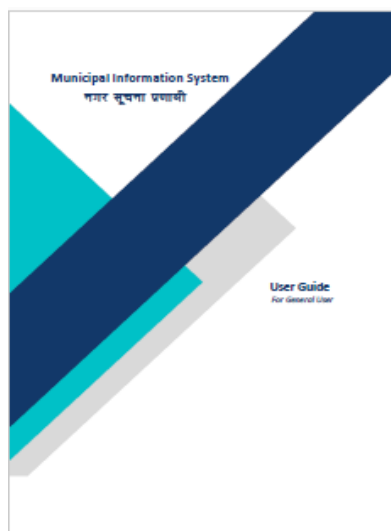
Municipal Database Management System Development and Handover

COMMITTED developed and handed over Municipal Information Management System of five municipalities, namely: Damak, Bhimeshwor, Tansen, Waling & Tikapur. MIMS is a database management system that helps municipality to timely update and manage data and also provides easier accessibility of required data in the forms of table, charts and maps. It is very instrumental for proper resource management, organized service delivery, disaster management, effective planning and decision-making process.



Prior to the handover, there were rigorous orientations and trainings conducted regarding the use of data management systems. These trainings were conducted among ward level participants including secretaries and computer operators of each wards of the total five municipalities. A basic level demonstration and orientation were also conducted with municipality staffs, sectoral heads, Mayors, Deputy Mayors and Chief Administrative Officers. The entire training session was conducted by incorporating COVID safety measures - wearing mask, sanitizing and physical distancing were mandatory.

Development of MIMS User Manuals



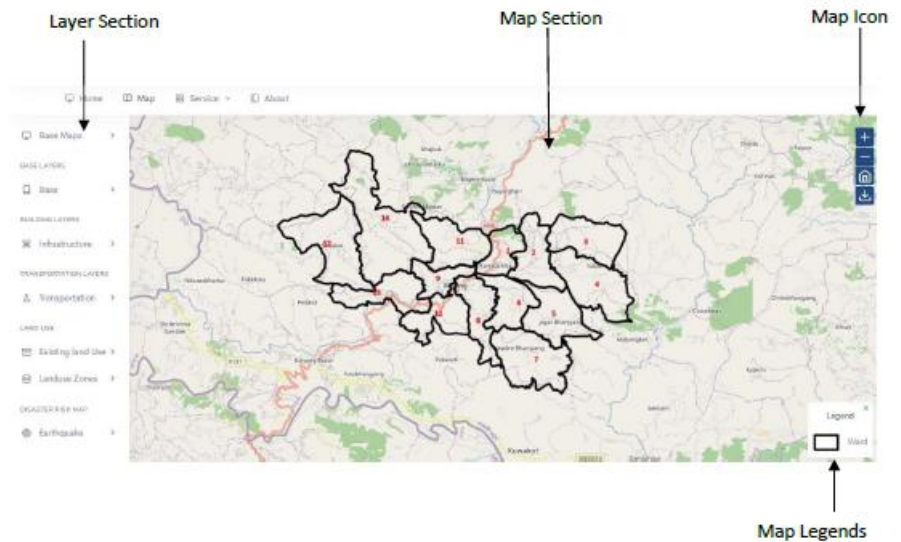
In order to assist the MIMS users in navigating through the database system, Users Manuals were developed. The manuals consisted of detailed MIMS components and their features. Each feature was stated concisely to erode any confusion for the users while using the system. Three user manuals were developed according to the types of users.

The General User Manual was developed for citizens use to support them in understanding the general features of the MIMS system.

Each and every single steps involved in using the system were described in detail, that included procedures to view and export necessary data and information, to avoid confounding the general public.

Municipal and Ward User Manuals were also developed to assist the municipal and ward administrators to update and extract the required data and information to/from the system.

The municipal and ward user manual support administrator obtain the vital information's about municipality. With the help of this manual the administrators can add and update data, change passwords and track users in the MIMS system. The users can view, edit, add and delete data as required.



Development of Land Development Guideline

Land Development Planning & Practices

A Start-up Guideline for Local Governments

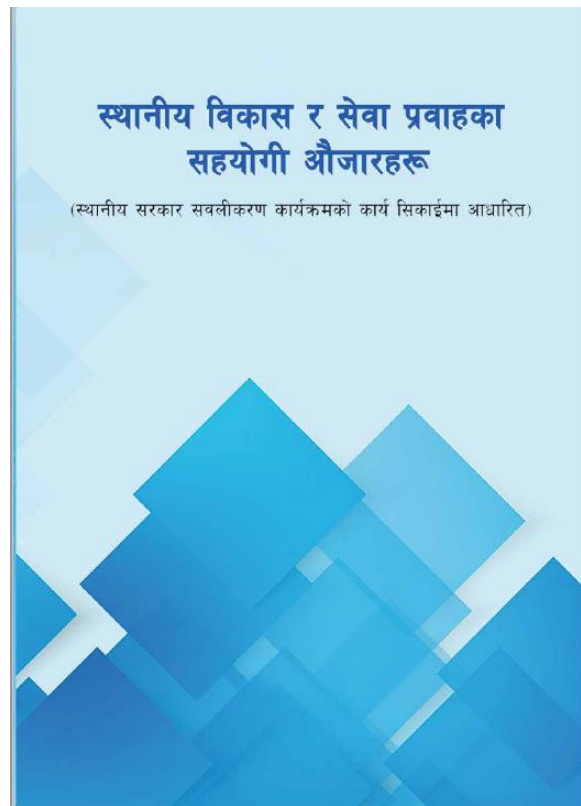


To study the existing building permit process adopted at local municipalities and develop a revised, efficient and citizen friendly template as a starter for municipalities to initiate their building permit system and develop a land development process guideline to set up and implement planning and zoning regulations, a book entitled 'Land Development Planning & Practices' was developed.

The book comprises of comprehensive land development and process template for all interested local governments to consider or discuss upon, make changes as deemed necessary for adoption, and use within their own local jurisdiction, ensuring the minimum standards set by the Ministry of Urban Development (MoUD) under the guidelines are also adhered, including the Land Use Act 2076.

A Dissemination Guidebook Developed

With the completion of Enhancement of Local Governments Service Delivery and Economic Development project funded by The Asia Foundation (TAF), a dissemination guidebook incorporating all the steps and processes of the project activities have been developed. The guidebook has been developed based on the learnings and practices adopted and which can be further replicated by any interested local units. The document includes in detail processes, methods, activity guideline and budgetary information regarding municipal profile development, comprehensive plans, public finance management system, local database management system and revenue improvement plans. A basic overview of each component, processes involved in activity implementation, best practices and the component based experiences have been discussed.



The dissemination guidebook encompasses information and processes related to the preliminary phase of the project including household and institutional data collection of eleven municipalities to the development of comprehensive plans and database management systems of five municipalities. The document also consists of steps and methods related to the formulation of Medium Term Expenditure Framework (MTEF) and Capital Improvement Plan (CIP).

Since citizen engagement was one of the pivotal component of the project, the dissemination guidebook also include formation of municipality level Citizen Advisory Council (CAC) and Ward Level Thematic Committees (WLTC). With the notion that engagement of citizens in municipal plans and programs help bridge the gap between the demand and supply side of the governance and assist municipalities to prioritize programs as per the citizen needs and demands, this guidebook was developed to facilitate development driven municipalities to taken into account involvement of citizens in municipal processes.

Samudayik Sadashya Hit
Kamaladi, Kathmandu, Nepal
Schedules forming part of financial statement
F/Y 2077/78 (2020/21)

Schedule-I

Particulars	Restricted Fund	Unrestricted	Total 2020/21	Total 2019/20
	2020/21	Fund 2020/21		
	Amount NRs	Amount NRs	Amount NRs	Amount NRs
Donation:ENLOG-TAF	13,868,125	-	13,868,125	23,023,460
General Income	-	2,824,553	2,824,553	4,019,834
Total	13,868,125	2,824,553	16,692,678	27,043,294

Schedule-II

Particulars	Restricted Fund	Unrestricted	Total 2020/21	Total 2019/20
	2020/21	Fund 2020/21		
	Amount NRs	Amount NRs	Amount NRs	Amount NRs
Bank interest received	-	62,915	62,915	210,521
Total	-	62,915	62,915	210,521

Schedule-III

Particulars	Restricted Fund	Unrestricted	Total 2020/21	Total 2019/20
	2020/21	Fund 2020/21		
	Amount NRs	Amount NRs	Amount NRs	Amount NRs
Staff Salary and PF:	-	1,406,915	1,406,915	2,441,030
Total	-	1,406,915	1,406,915	2,441,030



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Project Expenditure

Schedule-IV

Particulars	Restricted Fund 2020/21	Unrestricted Fund 2020/21	Total 2020/21	Total 2019/20
	Amount NRs	Amount NRs	Amount NRs	Amount NRs
Education is Freedom(Taltule)			-	30,000
ENLOG-SDEG Expenditure	6,341,343	-	6,341,343	5,265,098
Enlog: Insurance Of Equip	3,767		3,767	14,315
Vacancy Advertisement	-		-	5,085
Enlog: Equipment/ Furnitures	-		-	39,905
Enlog II: Com. Plan Focus Group	-		-	22,500
Enlog II: Com. Plan Preparation	-		-	1,533,450
Enlog II: Com Plan Validation	7,930		7,930	126,365
Enlog II: Com. Pc/Public Hear	25,000		25,000	57,990
Enlog II: Field Staff Qtr. Rpt	-		-	151,978
Enlog: Monitoring & Evaluation	-		-	244,500
Enlog: Overhead Expense	1,566,734		1,566,734	2,642,150
Mrip: 5 Revenue Improvement	-		-	29,400
Enlog II: Past Monitoring MFTI	18,040		18,040	393,460
Interaction With Mec & Dro	27,789		27,789	4,000
Enlog II: Plan Publication	563,616		563,616	-
Enlog: Winter Assembly Amend	276,632		276,632	-
Enlog- Monitoring - Phase III	110,000		110,000	-
Hh Socio Data & Covid- 19 Data	278,882		278,882	-
Setting Up Portal Dmi Covid-19	2,700,000		2,700,000	-
Data Management Monitor Visit	194,832		194,832	-
Enlog: Tax Mapping Visit	125,425		125,425	-
Property Tax Adj. Workshop	36,000		36,000	-
Municipal Pf Committee Support	6,150		6,150	-
Enlog: Muni Prebudget Practice	106,146		106,146	-
Dissemination- Mrip Workshop	294,400		294,400	-
Enlog Project Staff Remuneration	10,234,332		10,234,332	17,758,362
Total	16,575,675	-	16,575,675	23,053,460



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